**Olites Grants Cover Letter**

Name of the applicant  
University  
Address  
Date

To,   
Editorial Office  
Olites Group

Specify the journal name

**Dear Sir,**

I am writing to you to request for grant for <specify the reason>. I am associated with **Olites Group** as <specify your relation with **Olites** (Editor/Reviewer/Author/etc.)> of XXX Journal. I have supported the <**Olites** Group journal of XXX> by contributing in following ways.

* <Please mention your contributions towards the concerned journal>
* <Describe the impact of your contributions and how it has helped the development of the journal and science>
* <Please describe how this grant will help you in disseminating scientific research to the community>
* <How Olites Group. will benefit by offering a grant to you >

Kindly contact me at the following address for any correspondence.

**Best Regards,**

Applicant’s Signature  
Name  
Affiliation  
Email:   
Tel